

## PAPER PETITION GUIDELINES

Paper petitions must meet these criteria in order to be presented in the House of Commons:

### FORMATTING

1. At the top of the first page, the petition must state “Petition to [*select who the petition is calling upon in the prayer, e.g. the Government of Canada*]”.
2. The prayer of the petition must be indicated on every sheet.
3. A petition must be on paper no smaller than 5.5” x 8.5” and no larger than 11” x 17”.
4. Petitions can be either double-sided or have a blank back page, but cannot be printed on the reverse side of another document.
5. Petitions must not be altered by erasing, crossing out, or adding words or commentary.
6. No attachments of additional documents or supporting materials are allowed.
7. Petitions are only admissible in original hardcopy. No photocopies, scans, e-mails, etc.

### SIGNATURES

8. A paper petition must contain a minimum of 25 valid signatures.
9. A paper petition must have at least 3 of these signatures on the first page of the petition.
10. To sign a petition, an individual must either be a citizen or a resident of Canada.
11. Each petitioner must sign, not print, their name directly on the petition.
12. Each petitioner must write their residential address beside their signature.
13. Only original signatures written directly on the document are allowed. Signatures cannot be pasted, taped, photocopied or otherwise transferred to the petition.
14. If a petitioner cannot sign because of illness or disability, this must be noted on the petition and the note signed by a witness.

The following guidelines also apply:

1. Email addresses and phone numbers are not required.
2. There is no minimum age requirement for anyone signing a petition.
3. Before mailing the petition to an MP, it is best practice to review all signatures to ensure that at least 25 signatures meet the requirements.

**Please return all original signed petitions, postage free, to:**

Paul Manly, M.P.  
House of Commons  
Ottawa, ON K1A 0A6

Please email [paul.manly.a1@parl.gc.ca](mailto:paul.manly.a1@parl.gc.ca) or call 613-795-4472 if you have any questions.

### **Additional Resources**

The path of a paper petition: <https://petitions.ourcommons.ca/Documents/posterpaper-e.pdf>

Guide and terms of use:

<https://petitions.ourcommons.ca/en/Home/AboutContent?guide=PIPaperGuide>